



FUNCTIONAL SPECIFICATIONS

VERSION 1.1
24TH AUG 2017

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Business Introduction

HR Benefits is a multi-platform place that enables engagement between Merchants, Employers (SME's and Corporates) and Employees; All working together under one platform.

HR Benefits fundamentally a business engaging SME's and Merchants through a group of people (employees) earning on regular bases - in our case monthly bases - to create an environment where everyone can be benefitted from the opportunity being offered. Through HR Benefits, SMEs can have the opportunity not waste resources to decide about the benefits and perks they are to offer to their employees; they can have the access to all the merchants and their discounts by simply subscribing to the subscription package of their choice. For merchants, HR Benefits can boost their sales because of the addition of potential customers who are real spenders. Merchants can focus on engaging with these real spenders instead of investing heavily on the advertisements that have generic audience. Merchants can also come up with ideas to offer different levels of discounts to different level of employees i.e. How about McDonald's offering exclusive discounts to executive employees of their partnered SME's. Similarly Zara may offer exclusive discount to Females of their partnered SME's.

Accessed through multiple platforms - Web, Android and IOS app - HR Benefits establishes an integrated way for SME's, their employees and merchants to interact with each other to share a common voice in terms of what everyone really wants.

The business model relies on a fixed or custom subscription-based price models. Merchants cannot subscribe to the system in any form. Initially there will be three subscription models; Standard, Gold and Platinum with an option to make a custom subscription model for Corporate employers only. Corporate employers can subscribe to the fixed subscription price models also at the same time they can have the luxury of having a custom subscription packages for their employers.

'HR Benefits' is a platform that offers tons of discounts to small & medium enterprise businesses (SME's) and analyze the real number of people who are willing to pay monthly for the perks they have been offered.

Competitive Differentiators

The 'HR Benefits' founders and management team recognize that the business concept is not Novel, and that rival providers already operate (such as perkspot.com, fond.co). The maturity and acceptability of such concepts like 'benefits and perks for employees' and 'a single place to go for perks for your employees' means that a ready market exists that can be tapped with an attractive proposition.

Some of the differentiating characteristics of 'HR Benefits' are best understood through comparison, as shown below:

Key Differences	'HR Benefits'	Competition
What type of company it is?	a platform which "pays" or "incentivizes" users to "do stuff"	
Who is the Primary target of the app?		
How are prices established?		
How does the make money?		

Document Purpose

This document outlines the core functionality of the 'HR Benefits' solution so as to inform the Development of an initial prototype solution. The scope of this functional specification is limited to the key requirements expected of the working prototype (representing a minimum viable Product), so that it is sufficiently usable and attractive to early adopters, and suitable for Demonstration purposes (e.g. to merchants and employers). All requirements contained in The prototype will also feature in the first release and will be supplemented with additional Functionality. The prototype needs to be stable, reliable and secure, and functionally and Technically scalable and reusable for future development.

The functional specification is presented as a set of discrete requirements, use cases, Process flows, as known at this point in time. The requirements are structured to Correspond to specific app pages and the functionality that is to be provided by the Technical solution provider.

Functional Overview

The core functionality of the 'HR Benefits' app allows a user to subscribe to the system as an Employer, Employee and a Merchant. Users who have a brand are termed as "Merchants", Users who have an small medium enterprise are termed as "Employers", User who are working in small medium enterprise are termed as "Employees" and users who have a brand which is a small medium enterprise are both "Merchants" & "Employers".

- 1) **System** will track and keep the database of those potential customers who are willing to spend money every month/year for investing in their businesses and those who wants to spend every month/year for facilitating their enterprise faculty.
- 2) **Merchants** will sign up with the system by offering a reasonable discount on their goods and services for the purpose of tracking their potential products and services & getting sales in bulk.
- 3) **Employers** will sign up with the system after paying the subscription fee for the purpose of availing those benefits offered by “Merchants” for their faculty members to facilitate their employees and retain them.
- 4) **Employees** - will be given access to see the list of benefits their employer is offering to them. This will include the access of Merchants page as well. They can visit what is currently being offered by other employers. Employees can recommend new perks and benefits to their employers.

Roles

#	Roles	Platform	Prototype	1st Release	Future Release
1	Super Admin	Cloud based web admin dashboard	✓	—	—
2	Country Manager	Cloud based web admin dashboard	X	✓	—
3	Merchant	Web Admin, iOS, Android Apps	✓	X	✓
4	Franchise Manager	Cloud based web admin dashboard	X	✓	—
5	Employer	Web Admin	✓	—	—
6	Employee	iOS, Android Apps	X	X	✓
7	Employee/Employer /Merchants	Website	✓	—	—

Key Notes

- For #5, Merchant will only have the web Admin panel in Prototype. Apps will follow in upcoming phases
- For #6, Employee can use the discount code / coupon received on their cell phone. For Prototype, code can be directly used without having any need of mobile app. Employee will just go and tell his/her discount code and merchant will verify that and given the discount accordingly

High Level Requirements

1) Super Admin - Cloud Based Web Admin Dashboard

#	Role	Requirement	Prototype	1st Release	Future Release
1	Super Admin	Roles Management	✓	✓	✓
2	Super Admin	Country Admin Management	✓	✓	✓
3	Super Admin	Policy Management	✓	✓	✓
4	Super Admin	View Analytics Reports	✓	✓	✓
5	Super Admin	Merchant Management	✓	✓	✓
6	Super Admin	Franchise Management	X	✓	✓
7	Super Admin	Employers Management	✓	✓	✓
8	Super Admin	Employee Management	✓	✓	✓
9	Super Admin	Category Management	✓	✓	✓

10	Super Admin	Product Management	✓	✓	✓
11	Super Admin	Alerts & Notifications Management	✓	✓	✓
12	Super Admin	Info Pages Management	✓	✓	✓
13	Super Admin	Flagged Content Management	✓	✓	✓
14	Super Admin	Payments Management	✓	✓	✓
15	Super Admin	Customer Groups Management	X	✓	✓
16	Super Admin	Loyalty Program Management	✓	✓	✓
17	Super Admin	Role Based Security Management	✓	✓	✓
18	Super Admin	Manage Corporate Employers	X	✓	✓
19	Super Admin	Manage Customer Support	✓	X	X

2) Country Manager - Cloud Based Web Admin Dashboard

#	Role	Requirement	Prototype	1st Release	Future Release
1	Country Manager	Roles Management	✓	✓	✓
2	Country Manager	View Analytics Reports	✓	✓	✓

3	Country Manager	Merchant Management	✓	✓	✓
4	Country Manager	Franchise Management	X	✓	✓
5	Country Manager	Employers / Corporate Employers Management	X	✓	✓
6	Country Manager	Employee Management	✓	✓	✓
7	Country Manager	Category Management	✓	✓	✓
8	Country Manager	Product Management	✓	✓	✓
9	Country Manager	Alerts & Notifications Management	✓	✓	✓
10	Country Manager	Flagged Content Management	✓	✓	✓
11	Country Manager	Payments Management	✓	✓	✓
12	Country Manager	Customer Groups Management	X	✓	✓
13	Country Manager	Loyalty Program Management	✓	✓	✓
14	Country Manager	Role Based Security Management	✓	✓	✓
19	Country Manager	Manage Customer	✓	X	X

		Support			
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3) Merchant/Franchise - Admin Dashboard

#	Role	Requirement	Prototype	1st Release	Future Release
1	Merchant	Roles Management	✓	✓	✓
2	Merchant	View Analytics Reports	✓	✓	✓
3	Merchant	Franchise Management	X	✓	✓
4	Merchant	Category Management	✓	✓	✓
5	Merchant	Product Management	✓	✓	✓
6	Merchant	Alerts & Notifications Management	✓	✓	✓
7	Merchant	Loyalty Program Management	✓	✓	✓
8	Merchant	Manage Customer Support for Franchise Managers	✓	X	X
9	Merchant	Subscription Payments Management	✓	✓	✓
10	Merchant	Info Pages Management	✓	✓	✓

4) Merchant/Franchise - iOS/Android App

#	Role	Requirement	Prototype	1st Release	Future Release
1	Merchant	Category	✓	✓	✓

		Management			
2	Merchant	Product Management	X	X	✓
4	Merchant	Loyalty Program Management	X	X	✓
5	Merchant	Info Pages Management	X	X	✓
6	Merchant	Sales of Products and deals	✓	✓	✓
7	Merchant	Earnings	✓	✓	✓
8	Merchant	Profit margins	X	X	✓
9	Merchant	List of Employers with sorting filters	✓	✓	✓
10	Merchant	Campaign Management in from of Discount offers and Loyalty program.	✓	✓	✓
11	Merchant	Franchise stats and Management	X	✓	✓
12	Merchant	Product catalog Management	X	✓	✓

5) Employer - Admin Dashboard

#	Role	Requirement	Prototype	1st Release	Future Release
1	Employer	Roles/Tier Management	✓	✓	✓
2	Employer	Employees Management(C RUD)	✓	✓	✓
3	Employer	Employees Benefits Management	✓	✓	✓
4	Employer	Can subscribe to Package of his/her choice	✓	✓	✓
5	Employer	Can create custom subscription package for their employees	✓	✓	✓
6	Employer	Subscription Renewal	✓	✓	✓
7	Employer	Create coupon for employees	✓	✓	✓
8	Employer	Create / View Reports	✓	✓	✓
9	Employer	Manager Customer Support for Employees	✓	X	✓

6) Corporate Employer - Admin Dashboard

#	Role	Requirement	Prototype	1st Release	Future Release
1	Corporate Employer	Roles/Tier Management	✓	✓	✓
2	Corporate Employer	Employees Management(CRUD)	✓	✓	✓
3	Corporate Employer	Employees Benefits Management	✓	✓	✓
4	Corporate Employer	Can subscribe to Package of his/her choice	✓	✓	✓
5	Corporate Employer	Can create custom subscription package for their employees	✓	✓	✓
6	Corporate Employer	Subscription Renewal	✓	✓	✓
7	Corporate Employer	Create coupon for employees	✓	✓	✓
8	Corporate Employer	Create / View Reports	✓	✓	✓
9	Corporate Employer	Can have extra features as compare to the regular employer which includes flexibility in benefits against a	✓	✓	✓

		subscription package			
10	Corporate Employer	Can brand his / her business using a exclusive CMS panel	✓	✓	✓
11	Employer	Manager Customer Support for Corporate Employees	✓	✓	✓

7) Employee - IOS / Android App

#	Role	Requirement	Prototype	1st Release	Future Release
1	Employee	Login to their accounts	✓	✓	✓
2	Employee	View deals and benefits being offered from his/her employer	✓	✓	✓
3	Employee	Request new benefit from the Employer	X	X	✓
4	Employee	View the most availed deals / benefits	X	X	✓
5	Employee	Request Password reset	✓	✓	✓
6	Employee	See the	✓	✓	✓

		history of deals / benefits availed			
7	Employee	Redeem discounts by using either APP or discount coupon	✓	✓	✓
8	Employee	View benefits and perks being offered by other companies.	X	X	✓
9	Employee	Can use his / her location to view nearby latest deals.	X	✓	✓
10	Employee	Can use customer support option in case of any help needed	✓	✓	✓

8) Website

#	Role	Requirement	Prototype	1st Release	Future Release
1	Employee, Employer, Merchant	View the benefits being offered (Category wise, employer	✓	✓	✓

		wise etc)			
2	Employee	Request new benefit from the Employer	X	X	✓
3	Employee	Can rate a benefit, offered by the Merchant???	✓	✓	✓
4	Employer	Can request a demo by filling out Employer form	✓	✓	✓
5	Employer	View other Employers and their benefits	X	X	✓
6	Merchants	Can request a demo by filling out Merchant form	✓	✓	✓
7	Employee, Employer, Merchant	View and interact with Info pages such as Privacy Policy, FAQ's, About Us page, Support, Contact Us and Newsroom	✓	✓	✓
8	Employee, Employer,	Can see the relevant	✓	✓	✓

	Merchant	testimonials in their relevant pages			
9	Employee, Employer, Merchant	Can use Customer support option (need to Login first)	✓	✓	✓

Detailed Requirements - User Stories

1) Super Admin - Global Super User

a) Roles Management

- A Super admin user will be added in the system from the backend (Database)
- Super Admin user will be able to login to the system by providing valid credentials.
- Super Admin cannot be able to reset his / her password. Password reset for Super Admin will only work from the backend.
- Super Admin user can create, update and delete other users
- Apart from performing CRUD operations; Super Admin can activate / de-active at any given time.
- There will a separate section called “Roles Management” where Admin user can manage all the Roles. Clicking on Roles Management link shall expand it and show all the User in it which will then have their own separate pages.
- Super Admin can oversee the Customer Support section where s/he can all the queries being asked by any level of the user. Super Admin will have the option to apply filters on Customer Support page i.e. Roles, Status, Sort by Date and then Time.
- Also Super Admin will have the ability to Speed Up things by communicating with Admin users (in case of reply being delayed by any reason). For Super Admin, There will be a button against each customer support query which will act as a notification for the concerned Admin so that s/he may speed up things on their end.

Roles Management

1) Adding a Country Manager

Who can do this? Super Admin

Country Manager - Form Fields			
#	Field	Type	Validations
1	Country Name	DropDown	Mandatory with * sign
2	First Name	Input Field	- Mandatory field with * sign - Minimum characters limit 3 - Max character limit 100 - Should be alphabets only with spaces allowed
3	Middle Name	Input Field	- Not Mandatory - Minimum characters limit 3 - Max character limit 100 - Should be alphabets only with spaces allowed
4	Last Name	Input Field	- Mandatory field with * sign - Minimum characters limit 3 - Max character limit 100 - Should be alphabets only with spaces allowed
5	Email	Input Field	- Email validation – Email will be validated as soon as user moves the focus to anywhere outside of the Email field - A welcome / Account activation Email will be sent to Country Manager being added along with the set password link. Country manager user will have to click on the link (landing page will be set Password page) to set the password before start using the website. - Mandatory field with * sign
6	Phone Number	Country Code Dropdown, Input	- Mandatory fields with * sign - Country code should be populated on the

		Field	bases of country selected Name should be in proper format of the country selected
7	Photo	Browse File Explorer	- Should be jpeg, png only - Mandatory field with * sign - Max file size should be 2mb - Image should preview able after upload - User can delete and change the image anytime s/he wants
8	Date of Birth	Calendar	- future date cannot be selected - Age should be auto calculated when date of birth has been given - Mandatory with *
9	Identity Card	Input Field	- Should only be a combinations of Alphabets and numbers and special characters - Not Mandatory
10	Age	Auto Filled	Age will be fetched automatically based on the Date Of Birth given
11	Upload Document (s)	Browse File Explorer	- Can be a photo (jpeg, png only) - Can be a PDF or word doc as well - Not Mandatory field - Max file size should be 5mb for a photo - Max file size should be 5mb for a photo - Image should preview able after upload - User can add/remove any file at any time - Max number of documents of any format should be 5
Address			
12	Address	Combinations of fields	- Address should be in proper format like ZIP Code, Country (Dropdown), State / Province (dropdown), City (dropdown), Address line. Max-Character limit should be 300 –Mandatory - ZIP code and Address line should be a combinations of Alphabets and numbers and special characters

13	Role	Dropdown	- All the available roles in the system will be shown here. User will have to choose one - Mandatory with * - This field can be used for future purpose as well in case Super want to update the role of a country manager to any other role - By default, County Manager will be selected
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2) Adding a Merchant / Franchise /Franchise Manager
who can do this? Country Manager/Super Admin

Franchise Manager - Form Fields			
#	Field	Type	Validations
1	Merchant/ Business Name	Dropdown	- Mandatory field with * sign - Minimum characters limit 3 - Max character limit 100 - Should be alphanumeric only with spaces allowed
2	Merchant/Busi ness Type / Category	Dropdown	- This will contain a predefined values managed by Super Admin by using CRUD operations. - Country Manager will have to choose one.
3	Merchant/Busi ness Level	Dropdown	- Level will be Local, Regional or International - User will have to choose one - Dropdown values will not be managed by any CRUD instead they will be entered directly from the database
4	Email	Input Field	- Email validation – Email will be validated as soon as user moves the focus to anywhere outside of the Email field - A welcome / Account activation Email will be sent to Merchant being added along with the reset password link. Merchant user will have to click on the link (landing page will be Password Reset page) to set the password before start using the website.

			● Mandatory field with * sign
5	Business Start Date	Calendar	● Date picker where user will give business start date ● Not mandatory
6	Merchant / Business Logo	Browse file explorer	● Can be used as a profile photo ● Should be an image with allowed types as png, Jpeg. ● Max file size should be 2mb ● Is mandatory
7	Merchant / Business Cover photo	Browse file explorer	● Will be used as a merchant cover photo on catalog page. ● Should be an image with allowed types as png, Jpeg. ● Max file size should be 2mb ● Is mandatory
8	How many outlets do this merchant have?	Input field	● Mandatory field with * sign ● Should only accept digits ● Minimum characters limit 1 ● Max character limit 3
9	Let's add outlet details?	Add Outlet button	● Clicking on add outlet will display a set of fields for country manager to add outlet details. This form will loaded on the bases of type of business selected. ● General Fields will Include: ○ *Outlet / Franchise Name ○ Outlet / Franchise type (This will be managed by Merchant itself from a CRUD. Basically, this will allow merchant to add franchise types based on its business e.g. if merchant have a Food as their main business type then this drop may have values such as Dine In, Take away, Both. Something like that) ○ Franchise photo – NOT Mandatory -Should be jpeg, PNG only -Max file size should be 2mb -Image should preview able after upload -Can upload up to 5, Minimum at least 1.

			○ *Location (Lat., long fields as well as choose from map option where user will have to choose the location from Map. Clicking on any location on the map will save that location) ○ *Address should be in proper format like ZIP Code, Country (should be auto selected based on the country in which the merchant belongs), State / Province (dropdown), City (dropdown), Address line. Max-Character limit should be 300 ○ Franchise Manager Mandatory field with * sign (All the managers will be pre-loaded in the dropdown (Only the active ones) ○ Number of Staff - digits only with max limit of 3 integers and minimum 1 ○ Phone (with a proper format e.g. Country code – area code – number), Mandatory. ● Document(s): Merchant can upload basic documents in order to prove the legality of the Franchise ○ Can be jpeg, png, Word or PDF document ○ Mandatory or Optional will be decided later on. Also this could be subject to time. Sometime a document is mandatory and sometime it's Not ○ Max file size should be 10mb ○ Image should preview able after upload ○ Can upload up to 5, Minimum at least 1. (can be changed later)
10	Address (As we already taking Franchise/Outlet address, this will be treated as HQ address)	Input field	● Should only be a combinations of Alphabets and numbers and special characters ● Address should be in proper format like ZIP Code, Country (should be auto selected based on the country in which country manager belongs), State / Province (dropdown), City (dropdown), Address line. Max-Character limit should be 300 ● Choose from map option where user will have to choose the location from Map. Clicking on any location on the map will save that location)

			● Mandatory with *
11	Phone Number	Country Code Dropdown, Input Field	● Phone (with a proper format e.g. Country code – area code - number), Mandatory.
12	Franchise Photo	Browse file explorer	● Should be jpeg, png only ● NOT Mandatory ● Max file size should be 2mb ● Image should preview able after upload ● Can upload up to 5, Minimum at least 1.
13	Document (s) Required	Browse file explorer (Will be decided later as the development starts)	● User can upload basic business documents as a prove to the legality of the Merchant ● Can be jpeg, PNG, Word or PDF document ● Mandatory or Optional ones will be decided later on. Also this could be subject to time. Sometime a document is mandatory, other time it's Not ● Max file size should be 10mb ● Image should preview able after upload ● Can upload up to 5, Minimum at least 1. (can be changed later)
14	Website URL	Input field	● User can paste a valid <i>URL</i> ● Valid URL check ● Max character limit 250
15	Social Media URL's	Input fields	● User will add all his social media accounts

3) Adding an Employer –

Who can do this? Super Admin / Country Manager

Note: There will be an option for Country Manager/Super Admin to Add Employers data using Export via CSV option.

To use this option user will have to perform following steps

- Download the CSV template using the 'Download template for upload via CSV' button
- Add data into that CSV file according to the format given (Only data needs to be added, Column names must not be changed).
- Upload file using 'Upload CSV' button
- If data matches the format given in the template, file will be successfully uploaded and data will be placed.

- Please note that image should be uploaded to some place and there URL's can be used in the CSV file to fetch that image from the given URL (images must be of the 1 type e.g. Png or Jpeg)

Employer - Form Fields			
#	Field	Type	Validations
1	Employer Name	Input field	• Mandatory field with * sign • Minimum characters limit 6 • Max character limit 100 • Should only be a combinations of Alphabets and numbers and special characters
2	Type of Employer	DropDown	• Mandatory field with * sign • There should be CRUD for Type of Employers in the system. All the "Types" of employers will be shown in the dropdown. Admin user will have to choose 1 • By default the value should be
3	Employer business Category	Dropdown	• This will show all the possible categories of businesses • User can have the facility to add multiple categories at a time for example Employer could be call center and IT Solutions provider at the same time.
4	Subscribed Package	DropDown	• Mandatory field with * sign • There should be a CRUD in the system for admin to add subscription packages. All the "Subscription" packages (based on the value selected in "Type of Employer" dropdown) will be shown in the dropdown. Admin user will have to choose 1.
5	Photo/Logo of the Company	Browse File Explorer	• This will only show for corporate employers. •
6	Number of Employees	Dropdown	• Admin user can select the number of employees for a company

			● Mandatory fields with * sign ● Number of Employees can be directly proportional to Subscription package a company wants. The fewer employees are the more subscription package will become standard. However, a company with fewer employers can choose to have custom, top of the line benefits for their employees
7	Contact Number	Country Code Dropdown, Input Field	● Mandatory fields with * sign ● Name should be in proper format of the country selected for the franchise.
Address			
8	Address Line	Input Field	○ *Location (Lat., long fields as well as choose from map option where user will have to choose the location from Map. Clicking on any location on the map will save that location) ○ *Address should be in proper format like ZIP Code, Country (should be auto selected based on the country in which the employer originally belongs), State / Province (dropdown), City (dropdown), Address line. Max-Character limit should be 300
9	Document (s) Required	Browse file explorer (Will be decided later as the development starts)	● User can upload basic business documents as a prove to the legality of the employer ● Can be jpeg, PNG, Word or PDF document ● Mandatory or Optional ones will be decided later on. Also this could be subject to time. Sometime a document is mandatory, other time it's Not ● Max file size should be 10mb ● Image should preview able after upload ● Can upload up to 5, Minimum at least 1. (can be changed later)
10	Website URL	Input field	● User can paste a valid <i>URL</i> ● Valid URL check ● Max character limit 250

11	Social Media URL's	Input fields	User will add all his social media accounts
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4) Adding an Employee -

Who can do this? Employer/Super Admin

Note: There will be an option for Employer/Super Admin to Add Employee data using Export via CSV option.

To use this option user will have to perform following steps

- Download the CSV template using the 'Download template for upload via CSV' button
- Add data into that CSV file according to the format given (Only data needs to be added, Column names must not be changed).
- Upload file using 'Upload CSV' button
- If data matches the format given in the template, file will be successfully uploaded and data will be placed.
- Please note that image should be uploaded to some place and there URL's can be used in the CSV file to fetch that image from the given URL (images must be of the 1 type e.g. Png or Jpeg)

Employee - Form Fields			
#	Field	Type	Validations
1	Employee ID	Auto Gen with Employer Specified initials (e.g. MAC-123)	- Each employee will be assigned a unique ID by the Employer - ID will be a combination of Digits and alphabets - Min character limit for ID should be 3 - Max character limit for ID should be 12
2	Employee First Name	Input field	- Mandatory field with * sign - Minimum characters limit 3 - Max character limit 100 - Should only be of Alphabets

3	Employee Middle Name	Input field	• Minimum characters limit 3 • Max character limit 100 • Should only be of Alphabets
4	Employee Last Name	Input field	• Mandatory field with * sign • Minimum characters limit 3 • Max character limit 100 • Should only be of Alphabets
5	Gender	Dropdown	• Mandatory
6	Birthdate	Calendar	• User will enter the date of birth of employee
7	Age	Auto Calculated	• Based on the date given in Birthdate field, age will be auto calculated and cannot be changed.
8	Number of family members	Input fields	• Total • Males • Females • Should only accept digits and max / min limits will be 0 and 2 • Not Mandatory
9	Employee Designation	Dropdown	• Employee designations will be managed by Employer using CRUDs. • Dropdown will show all the added designations and user will have to choose 1
10	Department	Dropdown	• Employee Department will be managed by Employer using CRUDs. • Dropdown will show all the added department and user will have to choose 1
11	Salary	Input field	• Mandatory with Digits only • Max limit 7 digits
12	Marital status	Dropdown	• Married • Single • Widow • Divorced
13	Smoker	Dropdown	• Yes / No • Optional
14	National ID	Input field	• This field should take data in accordance

	number		
15	Tier of Employee	Dropdown	• Mandatory field with * sign • There should be CRUD for Super Admin / Employer to customize tiers of his organization. All "Tiers" of employees will be shown in the dropdown. Admin user will have to choose 1
16	Package Assigned	Dropdown	• Mandatory field with * sign • There should be a CRUD in the system for admin to add subscription packages. All the "Subscription" packages (based on the value selected in "Type of Employees" dropdown) will be shown in the dropdown. Admin user will have to choose 1.
17	Employee Photo	Browse File Explorer	• Should be jpeg, png only • Mandatory field with * sign • Max file size should be 2mb • Image should preview able after upload
18	Email	Input field	• Valid email valid email check • Mandatory field with * sign
19	Contact Number	Country Code Dropdown, Input Field	• Mandatory fields with * sign as number can be used for promotional deals. • Name should be in proper format of the country selected for the franchise.
Address			
20	Address	Input Field	• Should only be a combinations of Alphabets and numbers and special characters • State / Province (dropdown), City (dropdown), Address line. Max-Character limit should be 300
22	Discount coupon	Button to generate the code	• Employer will be given a button to generate the Discount coupon for his employee.
23	Employment Status	Dropdown	• Permanent • Contract • Consultant • On Probe

			● Mandatory field with * ● There will a CRUD for Employer to manage all Employment status
24	Employee Status	Dropdown	● Active ● Inactive ● Inactive Employees cannot avail any discount and any ongoing deals / discount for inactive employee will be immediately disabled.
25	Employee Documents	Browse file explorer (Will be decided later as the development starts)	● User can upload basic Employee documents such as Degrees Transcript, Scanned copy of ID card etc ● Can be jpeg, PNG, Word or PDF document ● Mandatory or Optional ones will be decided later on. Also this could be subject to time. Sometime a document is mandatory, other time it's Not ● Max file size should be 10mb ● Image should preview able after upload ● Can upload up to 5, Minimum at least 1. (can be changed later)

Policy Management -Super Admin

Super Admin can...

1. View the Policy Management page in a list view mode with no pagination implemented
2. Perform CRUD operations on them
3. Activate / Deactivate any page at anytime
4. Can perform Search on the listing page to search a specific page.
5. Can perform filter on the bases of Active / Inactive pages.

Create New Page - Form Fields			
#	Field	Type	Validations
1	Page Title	Input field	● Mandatory field with * sign ● Minimum characters limit 6 ● Max character limit should be in accordance with the UI. ● Should only be of Alphabets

			Validation Error Message:
2	Page Location	DropDown	● Header ● footer ● Selection of this will put the page in the selected location
3	Subpage of	DropDown	● User can go for this option, In case the new page is going to be a subpage of existing page. ● Not a Mandatory field ● By default, it should show No Page so that if user chooses No option then Page will be added as New Page and not subpage of existing page. ● There should be CRUD for Type of Employee in the system. All “Types” of employee groups will be shown in the dropdown. Admin user will have to choose ● Note: This dropdown will fetch values of subpages based on the value selection of Page Location dropdown. If user chooses, Header then all the main pages of Header should be populated.
4	Page Meta Data	Input field	● All the metadata required for new page shall be written here.
5	Page Content	Rich Text Editor	● This section will hold all the content to be displayed on the page ● Rich text editor shall be used for the purpose with the support of images ● Since there’s going to be some playing with HTML, This section shall be managed by slightly technical user.
6	Active / Inactive	Radio buttons	● Active page will be published on the website ● Inactive one will be removed for the website

Category Management -Super Admin

Super Admin can...

1. View the Category Management page in a list view mode with no pagination implemented
2. Perform CRUD operations.
3. Activate / Deactivate any Category at anytime
4. Can perform Search on the listing page to search a specific page.
5. Can perform filter on the bases of Active / Inactive pages.

Create New Page - Form Fields			
#	Field	Type	Validations
1	Category Title	Input field	● Mandatory field with * sign ● Minimum characters limit 6 ● Max character limit should be in accordance with the UI. ● Should only be of Alphabets
2	Category Description	Text Area	● Not Mandatory ● No minimum characters limit ● Max character limit should be in accordance with the UI. ● Should only be of Alphabets
3	Subpage of	DropDown	● User can go for this option, In case the new page is going to be a subpage of existing page. ● Not a Mandatory field ● By default, it should show No Page so that if user chooses No option then Page will be added as New Page and not subpage of existing page. ● There should be CRUD for Type of Employee in the system. All "Types" of employee groups will be shown in the dropdown. Admin user will have to choose ● Note: This dropdown will fetch values of subpages based on the value selection of Page Location dropdown. If user chooses, Header then all the main pages of Header should be

			populated.
4	Page Meta Data	Input field	All the metadata required for new page shall be written here.
5	Page Content	Rich Text Editor	- This section will hold all the content to be displayed on the page - Rich text editor shall be used for the purpose with the support of images - Since there's going to be some playing with HTML, This section shall be managed by slightly technical user.
6	Active / Inactive	Radio buttons	- Active page will be published on the website - Inactive one will be removed for the website

Product Management -Super Admin

Super Admin can...

- Roles that can add Product into the system are: Super Admin, Country Manager and Merchants
- View the Product Management page in a list view mode with pagination implemented (20 products per page)
- Perform CRUD operations on Products.
- Activate / deactivate any Product at any time.
- Perform Search on the listing page to search any product. Search should work as soon as user starts typing in the search field.
- Can perform filter on the bases of Active / Inactive Products.

Create New Page - Form Fields			
#	Field	Type	Validations
1	Product / Deal Name	Input field	- Mandatory field with * sign - Minimum characters limit 6 - Max character limit should be in accordance with the UI. - Should accept alphanumeric characters
2	Product / Deal	Text Area	Mandatory field with * sign

	Description		• No minimum characters limit • Max character limit should be 500. • Should accept alphanumeric characters
3	Brand Name	Dropdown	• Should contain all the brands available in the system • Brands will have
3	Product / Deal Status	DropDown	• Mandatory field with * sign • By default, it should show Inactive so that if user chooses No option then product should not be made available for the users. • Dropdown values should be Active/Inactive
4	Product / Deal Price	Input field	• Mandatory field with * sign • Price of the Product must not contain negative number • Currency will be automatically come from bases of Country in which merchant is adding the product / deal • Should be at least 1 character • Should not be more than 4 characters
5	Product / Deal Image	Browse File Explorer	• Should be jpeg, png only • Mandatory field with * sign • Max file size should be 2mb • Image should preview able after upload • Can upload at least 1 and utmost 5
6	Active / Inactive	Radio buttons	• Active page will be published on the website • Inactive one will be removed for the website but will remain in the Admin panel